

Job Description




**Technological University of the Shannon:
Midlands Midwest**

Ollscoil Teicneolaíochta na Sionainne:
Lár Tíre Iarthar Láir

Grade IV Assistant Staff Officer – GAA Games Development Officer

Vacancy ID	003793
Contract Type	Partially self-financed fixed term contract (3 years)
Location	Moylish Campus, Limerick This post will primarily be based at the location specified above, but from time to time may require attendance at any of the TUS campuses.
Reporting to	Sports & Recreation Officer or other such person as may be nominated
Expected Start Date	September 2023
Competition Type	Open Competition in line with Circular Letters 0007/2017 & 0045/2017 . A panel may be created from this competition.
Introduction	<p>Technological University of the Shannon: Midlands Midwest (TUS) home to 15,000 students and a staff complement of approximately 2,000, full-time and part-time, across six campuses in Athlone, Limerick, Thurles, Clonmel, and Ennis.</p> <p>Established on October 1, 2021, TUS has a strong regional focus and will be a key driver of development and investment across the Midlands and Midwest. The new networked university, linked by the river Shannon, borders on almost half of Ireland's 26 counties and will provide unprecedented levels of access to higher education.</p> <p>We are committed to developing a contemporary and vibrant technological university - a higher education institute that reflects the educational and economic needs of our region and communities we serve. We connect knowledge creation with industry partnerships to grow and support collaboration. The technological university is the home of academic leaders, knowledge creators and cutting-edge researchers who will positively affect people's lives now and in the future.</p>
The Role	GAA Games Development Officer Mid-West Campuses
Qualifications/ Experience	<p>Minimum:</p> <p>Candidates must:</p> <ul style="list-style-type: none">• have the requisite knowledge, skills and competencies to carry out the role. Competencies will be informed by best practice Public Appointment Service competency frameworks for the Irish Public Service• be capable and competent of fulfilling the role to a high standard• have obtained at least Grade D3 or H6/O6 in five subjects in the Leaving Certificate Examination (higher, ordinary, applied or vocational programmes) or equivalent or have passed an examination at the appropriate level within the QQI qualifications framework which can be assessed as being of a comparable to Leaving Certificate standard or equivalent or higher or have appropriate relevant experience which encompasses equivalent skills and expertise. <p>Desirable:</p> <ul style="list-style-type: none">• At least 3 years experience of working in the GAA or similar sporting organization (Voluntary or Professional Capacity)• Clear and detailed knowledge of the GAA's coaching schemes and initiatives• Full clean driving licence and access to independent transport• Relevant third level qualification.

	<ul style="list-style-type: none"> • Working knowledge of IT related packages and systems • Demonstrated interest in the use of sports as a means of engaging with students • Confidence and ability to engage with and encourage young people to fulfil their potential.
Competencies Required	<ul style="list-style-type: none"> • Teamwork • Information Management/Processing • Delivery of Results • Customer Service and Communication Skills • Specialist Knowledge, Expertise and Self Development • Drive and Commitment to Public Service Values <p>Competencies will be informed by best practice Public Appointment Service competency frameworks for the Irish Public Service available here.</p>
Principal duties and responsibilities:	<p>The successful candidate's duties will include the following:</p> <ul style="list-style-type: none"> • Facilitating, developing, and fostering student participation in all forms of GAA activities in all codes and administration of the TUS GAA Club • Motivating and facilitating people within the TUS community to take advantage of all opportunities to participate in GAA. • Providing opportunities for people to take part in GAA activities by developing facilities, delivering programmes and breaking down barriers to participation. • Promotion of GAA activities to all students. • Assisting in all fundraising activities within the Sports Office. • Ensuring that local resources are used to their best effect and that the TUS community has access to GAA activities. • Working in partnership with schools, community groups and centres to increase access for young people to GAA. • Promoting access to physical activities and sports programmes with the aim of engaging all members of the TUS community. • The GAA Games Development Officer shall act as a leader in raising the profile of Gaelic Games and the activities within the University through local media circles, community groups, visit from inter county players, schools projects written articles and other such activities. • The Games Development Officer shall be responsible for implementing and maintaining links with the relevant GAA authorities in relation to fixtures, blitzes, courses and other such activities as administered by these bodies. • Organise a series of TUS Coaching workshops throughout the year. These workshops can be practical sessions and talks by special guests on various aspects of the GAA and coaching structures. These would be advertised and promoted through the various website and local media. This will include Coaching Courses, Comhairle Club Administration courses, young whistler courses, specific workshops targeted at young people on the relevant topics, anti-drug and drink programmes etc. • Assisting in the development of the operation of the sports facilities with particular emphasis on delivering the community engagement objectives of TUS. • Support the delivery of key initiatives in conjunction with key stakeholders Munster Council and Limerick GAA. • Health and Safety Management as defined in the University parent safety statement and ancillary safety statement for the area. • Any other duties that may be assigned from time to time.
Superannuation (new entrants)	<p>This is a pensionable post. Specific details of the scheme will be dependent on the successful appointee's individual status and therefore such details will be provided at the time of appointment.</p> <p>Applicants should note that they will be required to complete a Pre-Employment Declaration to confirm whether they have previously availed of an Irish Public Service Scheme of incentivised early retirement or enhanced redundancy payment.</p> <p>Applicants will also be required to declare any entitlements to a Public Service pension benefit (in payment or preserved) from any other Irish Public Service employment.</p>
Garda Vetting	<p>Following the commencement of the National Vetting Bureau (Children and Vulnerable Persons) Acts 2012 to 2016, Garda Vetting will be required in advance of commencing this position</p>

Hours	A staff member appointed to this post will have to work a standard working week of 35 hours (net of rest breaks).
Annual Leave	23 days per annum. CL 0009/2014 will apply
Salary Scale	€34,479 - €50,346 (10 points) The rate of remuneration may be adjusted from time to time in line with Government pay policy
Contact Details	<p>The Human Resources Department Technological University of the Shannon: Midlands Midwest Email: hr.midwest@tus.ie (Midwest)</p> <p>TUS (Midwest) staff who wish to apply must apply via the ESS system. All other applicants apply as external applicants.</p> <p>Only on-line e-recruitment application forms will be accepted.</p>
Additional Information	<p>In addition to the minimum qualifications, it may be necessary to introduce further shortlisting criteria. Therefore, candidates may be shortlisted based on qualifications and suitable experience, based on details given on the application form.</p> <p>We welcome applications from all suitably qualified individuals regardless of gender, civil status, family status, sexual orientation, religion, age, disability, race, or membership of the traveller community.</p> <p>TUS is an equal opportunities employer, working towards creating and sustaining an inclusive environment which promotes equality, embraces diversity and is committed to a work-life balance for all.</p> <p>Canvassing will disqualify.</p> <div style="text-align: center;">  <p>The logo features a circular emblem with a stylized 'G' and 'A' intertwined, surrounded by the text 'ECU GENDER CHARTER'. To the right, the text 'Athena SWAN Bronze Award' is displayed in a blue and orange color scheme.</p> </div>
Personal Data	All personal data provided will be handled in accordance with the Data Protection Policy and Privacy Statements available from the TUS website.